
NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 10 AUGUST 2022
REPORTS TO COUNCIL – GENERAL MANAGER

1. LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

Author:	Director Governance
Responsible Officer:	General Manager
Link to Strategic Plan:	CSP – 4.4.1 Provide sound input into State, Regional and Non-government Organisation Plans and Strategies DP – 4.4.1.1 Active membership and representation on government, regional and other bodies

Executive Summary

This report is presented to Council to determine Council's voting delegate to the LGNSW Annual Conference to be held in October 2022 and any motions to be put forward for consideration at the Conference.

Report

The LGNSW Annual Conference is the main policy making event for the local government sector where issues are debated and motions put forward for consideration by delegates. This year the conference will be held at the Crown Plaza Hunter Valley from 23 October to 25 October 2022.

Narromine Shire Council is entitled to one voting member, usually the Mayor. Other participants attend as observers.

Attendees need to register from 4 July 2022 until 17 August 2022 in order to take advantage of the special 'early bird' rates.

Council's voting delegate (must be an elected member of Council) is required to be registered by 5pm on Monday 10 October 2022.

Council will need to determine its voting delegate and other attendees in order to take advantage of the 'early bird' registration rates.

Voting members can put forward motions to be considered at the Conference prior to 25 September 2022. Motions need to be strategic, affect members state-wide and introduce new or emerging policy issues and actions. Motions should be considered and adopted at a Council Meeting. The format of the motions should call on a specific body (e.g. LGNSW, State Government, Federal Government, Minister) and have a specific outcome that the motion is aiming to achieve.

Financial Implications

'Early bird' registration pricing is \$1,088 per attendee with conference dinner being \$250. Accommodation and travel costs will also be incurred.

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1. LOCAL GOVERNMENT NSW ANNUAL CONFERENCE (Cont'd)

Legal and Regulatory Compliance

Member's voting entitlements are determined by the LGNSW rules.
Payment of Expenses and Provision of Facilities for Mayor and Councillors Policy.

Risk Management Issues

Nil

Internal/External Consultation

Nil

Attachments

Nil

RECOMMENDATION

1. That the Mayor be Council's voting member; and
2. That the General Manager and Deputy Mayor also attend the 2022 LGNSW Annual Conference.
3. That motions to the LGNSW Annual Conference (if any) be forwarded to the General Manager for consideration at Council's September Meeting.

2. DELIVERY PROGRAM PROGRESS REPORT

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.1 Operate and manage Council in a financially sustainable manner that meets all statutory and regulatory compliance and Council policies

Executive Summary

This report provides Council with information on the progress of Council's Delivery Program actions 1 January 2022 to 30 June 2022. Council has achieved 95% of its goals for the 2021/2022 financial year.

The General Manager must ensure that progress reports are provided to Council, with respect to the principal activities detailed in the Delivery Program, at least every six months.

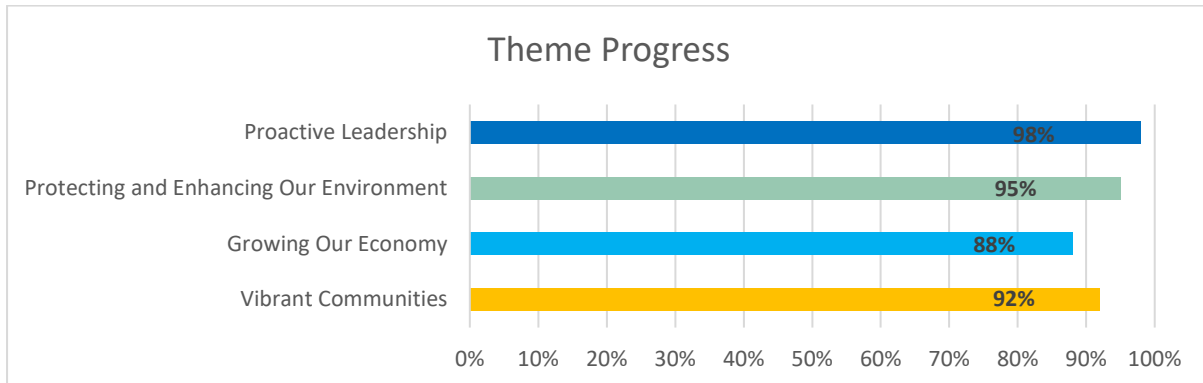
Council's six-monthly Delivery Program Progress Report from 1 July 2021 to 30 December 2021 was provided to Council at its Ordinary Meeting held on 9 February 2022.

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2. DELIVERY PROGRAM PROGRESS REPORT (Cont'd)

This report (**See Attachment No. 1**) presents the progress on Council's achievements in implementing the 2017/2022 Delivery Program and the 2021/2022 Operational Plan to 30 June 2022. Each item in the Delivery Program is referenced to one of the key priorities in the Community Strategic Plan – Vibrant Communities; Growing Our Economy; Protecting and Enhancing Our Environment; Proactive Leadership.

Council's performance against each key priority is reflected in the graph below: -



Notable achievements for the 2021/2022 financial year include: -

- Dundas Park Playground upgrade
- Completion of HubnSpoke co-working space
- Installation of Narromine Pool Liner replacement
- Narromine Aerodrome Lighting Upgrades
- Narromine Wetlands – carpark construction, lighting installation, pond excavation
- Construction of Netball Shed and installation of park furniture at Apex Park, Narromine
- Trangie Tennis Club toilet and access upgrades
- Construction of multipurpose court Tomingley
- Relocation/upgrade of Driver Reviver facilities in Narromine
- Swift Park Landscaping
- Storm Water Drainage improvements on local road culverts
- Various Local Road Repairs from flood and storm damage

Projects underway include: -

- Levee Concept Design and Feasibility Study
- Construction of two new hangars at the Narromine Aviation Business Park
- Wentworth Park Subdivision
- Cale Oval clubhouse and grandstand construction
- Narromine Wetlands – excavation of second pond
- Tomingley Treatment Plant

Financial Implications

Operational Plan and Budget 2021/2022

2. DELIVERY PROGRAM PROGRESS REPORT (Cont'd)

Legal and Regulatory Compliance

Local Government Act 1993 – Section 404(5)

Risk Management Issues

Compliance with legislative requirements.

Council's Delivery Program must include a method of assessment to determine the effectiveness of each principal activity detailed in the Delivery Program in implementing the strategies and achieving the strategic objectives at which the principal activity is based.

Internal/External Consultation

Council's Delivery Program was placed on public exhibition prior to its adoption by Council.

Attachments

- Delivery Program Progress Report – 1 January 2022 to 30 June 2022
(Attachment No. 1)

RECOMMENDATION

That the Delivery Program Progress Report from 1 January 2022 to 30 June 2022 be noted.

3. LEASE FEE – LOT 123 DERRIBONG STREET, NARROMINE

Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 – Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to consider setting a lease fee for the renewal of the existing lease of Lot 123 Derribong Street, Narromine.

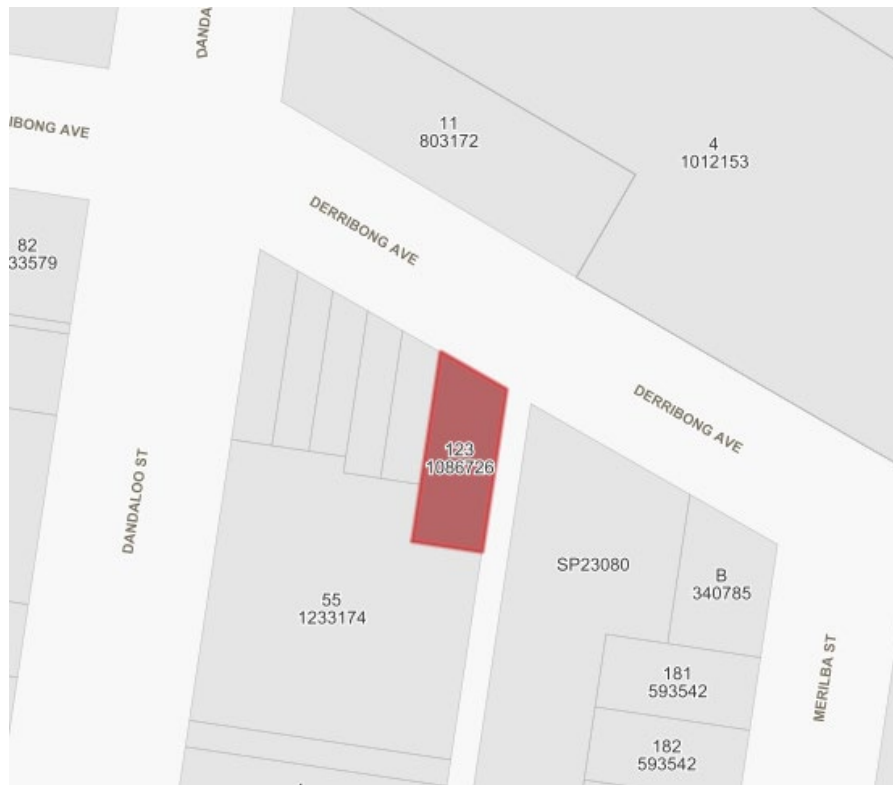
Report

Council has leased vacant land known as Lot 123 Derribong Street, Narromine for a number of years for the purpose of storage and display of goods.

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3. LEASE FEE – LOT 123 DERRIBONG STREET, NARROMINE (Cont'd)

The existing lease agreement expires 9 September 2022 and the lessee has requested that the lease be renewed for a 2-year term, with the option to renew for a further 2-year period. Council has not used the vacant block for many years and does not require the use of the block for its own purposes in the short term. (see extract of map below)



Financial Implications

Current rental charged is \$234.04 per month (GST inclusive). It is proposed that the annual CPI be applied.

Legal and Regulatory Compliance

The existing lease expires 9 September 2022. Council will need to determine the new lease fee should it wish to continue leasing the vacant block.

Risk Management Issues

The lessee is responsible for taking out appropriate public liability coverage in respect of the area leased from Council.

Internal/External Consultation

The existing lessee has advised they wish to renew the lease for a 2-year term, with the option to renew for a further 2-year period.

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3. LEASE FEE – LOT 123 DERRIBONG STREET, NARROMINE (Cont'd)

Attachments

Nil

RECOMMENDATION

That the rental for the lease of Lot 123 Derribong Street, Narromine be \$246.39 per month (inclusive of GST) commencing 10 September 2022 with the annual CPI increments to be applied after the first 12-month period.

4. LEASE OF UNUSED ROADWAY

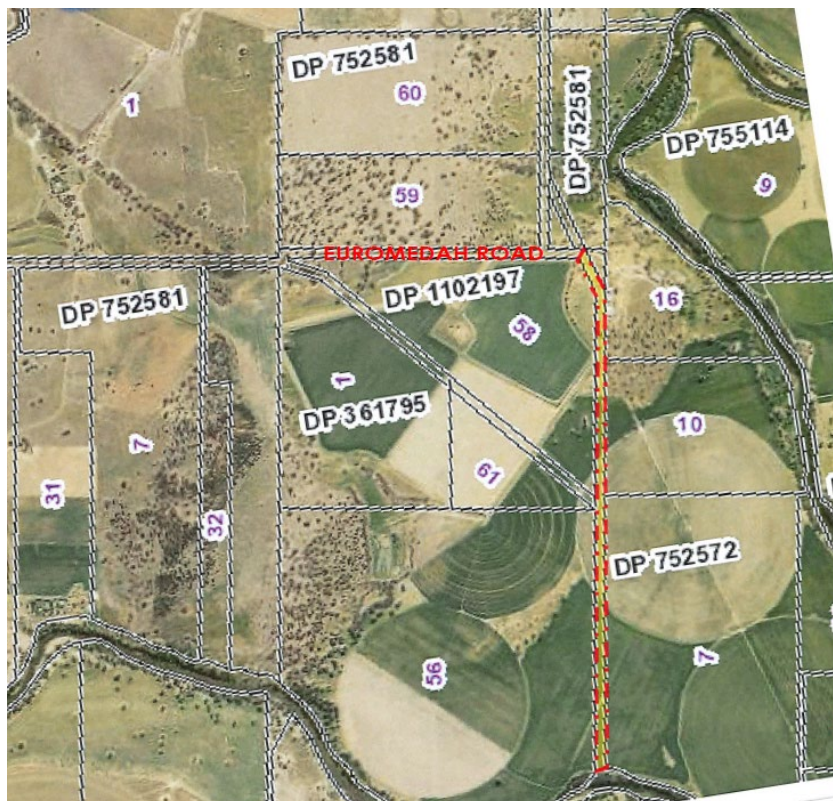
Author	Director Governance
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 3.4.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to consider setting a lease fee for the lease of an unused roadway in Narromine Shire.

Report

Council has received a request from an adjoining landholder to lease an area of unused roadway (see extract of map below).



4. LEASE OF UNUSED ROADWAY(Cont'd)

The roadway is not currently used and Council does not require use of it in the immediate future.

The lessee would be responsible for the upkeep of any existing fences; leaving the roadway in the same condition as at the commencement of the lease; allowing unobstructed access to the roads authority for repairing, maintaining or laying of water/sewerage mains as necessary; complying with noxious weeds notices etc; and further indemnifying the roads authority against claims or other liabilities.

Financial Implications

It is proposed that the commencing rental be \$588.50 per annum (including GST), with annual CPI increments applied thereafter.

Legal and Regulatory Compliance

Section 154 of the Roads Act 1993 states that before granting of a lease, the roads authority must publish in a local newspaper a notice of the proposed lease. The notice must also be served on the owner of each parcel of land adjoining the length of the public road concerned. Any person is entitled to make a submission to the road authority with respect to the proposed lease.

Risk Management Issues

The roadway is not required for Council purposes; therefore, a 5-year lease is recommended. The lessee will be required to take adequate public liability coverage of the area leased, noting Narromine Shire Council as an interested party. The lessee is also responsible for ensuring any fencing is stock proof.

Internal/External Consultation

Infrastructure and Engineering Services Department, Manager Planning

Attachments

Nil

RECOMMENDATION

1. That Council lease the unused roadway to the adjoining landholder for a 5-year period at a commencing rental of \$588.50 per annum (GST inclusive) with annual CPI increments to be applied thereafter.
2. That Council advertise in a local newspaper the notice of intention to enter into the lease and serve the notice on the owner of each parcel of land adjoining the length of the public road concerned.
3. That should no written submissions be received; the General Manager be delegated to enter into the lease agreement

Jane Redden
General Manager



Narromine
SHIRE COUNCIL



Delivery Program Progress Report

1 January 2022 – 30 June 2022

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Narromine Shire Vision

The Narromine Shire is a friendly place to live with a strong sense of community that values our services, facilities and our natural rural environment.

We are a community that values the diversity of people, ideas, perspectives and experiences.

We work together to strive towards a vibrant, safe and engaged community that provides opportunities for all its members.

Our Council is a leader for our community, sharing the responsibility for growth, development and provision of services.



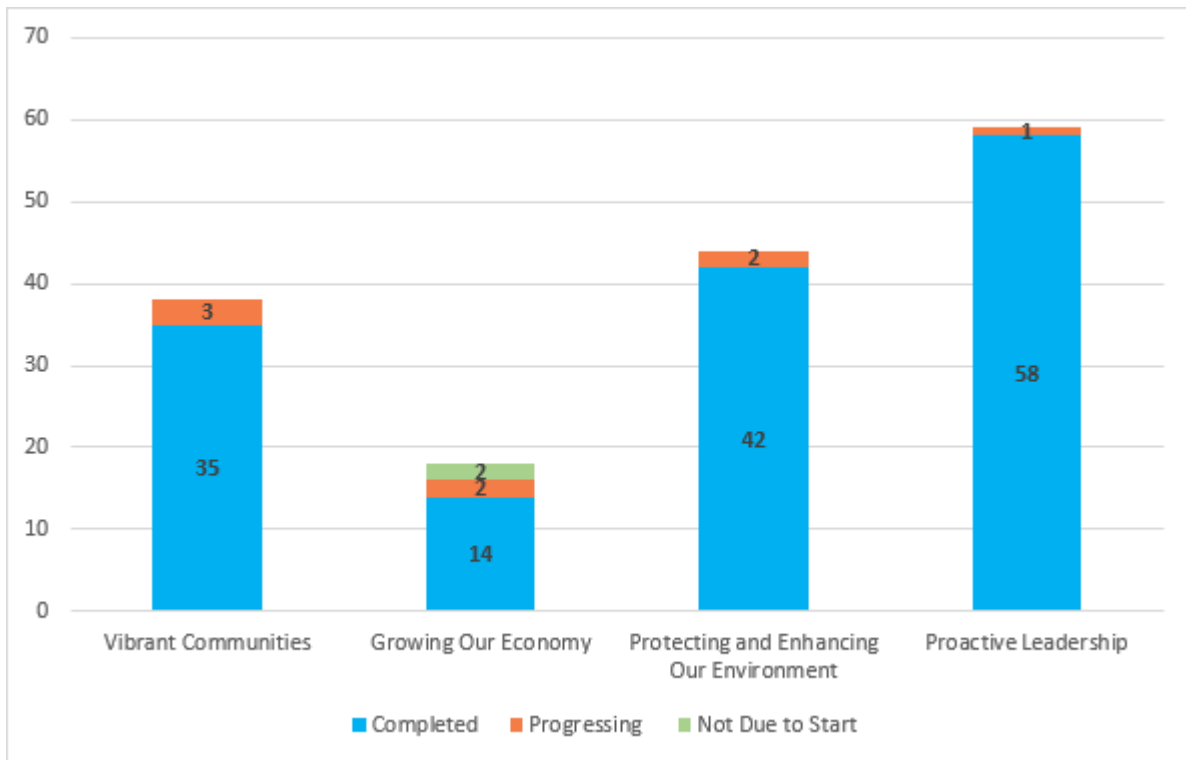
Delivery Program

This is the plan where the community's strategic goals are translated into actions. These are the principle activities to be undertaken by Council to implement the objectives established by the Community Strategic Plan within the resources available under the Resourcing Strategy.

The Delivery Program is a statement of commitment to the community from each newly elected Council. It is designed as the single point of reference for all principle activities undertaken by Council during its term. All plans, projects, activities and funding allocations must be directly linked to this Program.

As Local Government is a division of State Government, it is appropriate that Council's goals are linked to the 32 goals developed by the State Government in their 2021 plan. These are referenced as 'SP number' for each Delivery Program goal.

Below is the summary of Council's overall performance for 1 July 2021 – 30 June 2022.





VIBRANT COMMUNITIES

Our Goal:

We want to create a safe, healthy and connected region that encourages participating and creates a strong sense of pride in our community and each other's well-being.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Community & Cultural Services	\$450,900	438,892	444,107	492,224	504,867
Recreational Facilities	\$1,693,824	1,554,152	1,611,239	1,481,959	1,477,970

A SAFE, ACTIVE AND HEALTHY COMMUNITY – SP Nos. 16, 23, 27

Action Code	Action	Performance Measure	Action Progress	Comments
1.1.1.01	Liaise with Police and other community groups.	Meet Quarterly with police	100%	Six Monthly meetings are held with NSW Police representatives.
1.1.02.02	Coordinate annual inspection of Council streetlights to ensure adequate operation.	Audit conducted annually.	100%	Annual inspections are undertaken on an ongoing basis.
1.1.03.01	Participate in Interagency Meetings and provide Council assistance where appropriate.	90% attendance at Interagency meetings.	100%	Participate in meetings as required. Staff continue to enjoy a good working relationship with agencies.
1.1.4.01	Develop and publicise a brochure on the facilities available in the Shire.	Update brochure annually	100%	New Guide updates to be considered by August.
1.1.04.02	Promote recreational opportunities for all ages through website, social media and other available networks.	Update information on a monthly basis.	100%	Recreational facilities continue to be promoted on Council's website and social media. This has included the promotion of programs and activities occurring at the Narromine Sports and Fitness Centre, School Holiday Activities and progress on the Cale Oval upgrades.
1.1.05.05	Oversee implementation of the Sport and Recreation Services Master Plan.	Implement key deliverables as per the Master Plan.	100%	As funds become available actions are coordinated.
1.1.06.01	Collaborate with government and other health service providers to ensure high quality health care facilities and services are available to Shire residents.	Meet quarterly with State and Federal Local Members ensuring the provision of Shire health facilities a key agenda item.	100%	Meetings with State and Federal Members held with the provision of health care services on the standard agenda.
1.1.07.02	Strengthen relationships with key medical agencies within the Shire.	Meet six monthly with Western NSW LHD Narromine and Trangie health care providers.	100%	Proactive and positive relationships maintained with Narromine Shire Health Care services.
1.1.08.03	Review operational costs of Narromine and Trangie pools and determine fees and charges annually.	Fees and charges reviewed and adopted by 30 June annually.	100%	Narromine and Trangie Aquatic Centre's fees and charges were reviewed and adopted by Council.

Action Code	Action	Performance Measure	Action Progress	Comments
1.1.10.01	Support programs for the aged in the community with a healthy lifestyle focus.	Consult with Health Services and advertise programs monthly through Council's website and Facebook page.	100%	Consult with Health Services and advertise programs monthly through Council's website and Facebook page.
1.1.10.03	Provide opportunity for reduced gym membership fee on receipt of Seniors Card.	Advertise reduced Seniors' gym membership monthly.	100%	Fees and charges adopted by Council reflect seniors pricing. Fees are published on Council's Website.
1.1.11.05	Ensure adequate resources are allocated to the Sports Centre to maintain facilities in accordance with community usage.	Review fees and charges annually by 30 June.	100%	Fees and charges for the facility were reviewed and adopted by Council in June 2022. Access to the facility and the provision of indoor sporting activities were subsequently affected in 2021 due to public health orders and restrictions. Additional resources were allocated to increase cleaning at the facility, members were also provided extra time to their gym memberships to compensate for the lockdown period. Many upgrades were completed to the gym equipment during the year resulting in new cardio and weight equipment.
1.1.12.01	Convene and support bi-annual sports user group workshops in winter and summer.	100% meetings held with sports user groups.	85%	Due to COVID-19 restrictions, only one bi-annual meeting was held with our winter sport user groups on the 22nd of February 2022 to discuss any support or areas of concerns. A meeting will be scheduled for September 2022 with our summer sport user groups to address any support needed or areas of concern leading into their 2022/23 season.
1.1.12.02	Prepare Leases/Licenses or User Agreements for all Sporting Groups using Council's sporting fields.	Agreements prepared for all user groups.	100%	Leases and licence agreements for use of Council facilities prepared as required.

A VIBRANT AND DIVERSE COMMUNITY THAT HAS A STRONG SENSE OF BELONGING AND WELLBEING – SP Nos. 13, 14, 24, 26, 27

Action Code	Action	Performance Measure	Action Progress	Comments
1.2.01.01	Ensure facilities meet accessibility standards.	Review facilities annually to determine and address compliance issues.	100%	Buildings have been inspected and compliance issues addressed as funds become available
1.2.02.01	In partnership with the community, continue to facilitate events that celebrate community values including all groups within the community and provide financial and in-kind assistance for community and private events, e.g. Ausfly, Oz-Kosh.	Two major events annually.	100%	Events continue to be a focus for the Community and Economic Development Department. Regional Event funding received to support 5 events. Ausfly planned for September 2022.
1.2.03.01	Provide grants through the Donations, Sponsorships and Waiver of Fees & Charges Policy process to community groups, with an emphasis on sports, recreation, arts, cultural, leadership and development activities.	Submissions advertised and received by 30 September, and applicants advised by 30 November each year.	100%	Invitations for Donations and Waiver of Fees was advertised and recommendations were approved by Council at its October 2021 meeting.
1.2.03.02	Continue to support the Local History Groups in Narromine and Trangie with a financial contribution to assist with their work.	Donation to both Local History Groups in the Annual Budget.	100%	Support provided to both Trangie and Narromine. Budget available to assist.
1.2.03.03	Undertake an annual volunteer audit of the number of volunteers available to Council activities and the number of hours volunteered.	Audit to be complete by 31 December each year.	75%	Volunteers function still to be held later in 2022.
1.2.03.04	Give public recognition of volunteer service.	Hold annual volunteers recognition morning tea.	75%	Volunteers function still to be held in 2022.
1.2.04.01	Distribute information to all new residents and provide information on Council's website.	Review information six monthly.	100%	Continue to provide new residents information on Council's website.
1.2.04.02	Host welcome functions for new residents, community group representatives, business owners and local agency representatives to enable new residents to establish contact with others in the community.	Advertise and promote welcome function to the broader community annually in March.	100%	New Residents evening held in February 2022.
1.2.04.03	Host Citizenship ceremonies upon receipt of relevant information from Department Immigration and Border Control.	Citizenship ceremonies held.	100%	Citizenship ceremony held on 26 January 2022 in which one candidate was naturalised. Citizenship ceremonies held when required.

Action Code	Action	Performance Measure	Action Progress	Comments
1.2.05.01	Liaise with Local Aboriginal Land Councils to enhance the opportunities for the Indigenous community.	Two meetings per year.	100%	Continue to liaise. Undertake actions within the Memorandum of Understanding.
1.2.05.02	Assist with NAIDOC Week, Reconciliation Day and other events of importance to the Aboriginal community.	Involvement at these events on an annual basis.	100%	Continue to support Lands Council and other community groups. Sorry Day held in May.
1.2.05.04	Implement Targets in the MOU Action Plan	Meet twice annually to discuss targets in Action Plan.	100%	Progress with those organisations on the Memorandum of Understanding committee.
1.2.06.02	Implement deliverables identified in the urban branding strategy.	Full implementation as per the plan.	100%	Continue to develop through Visitor Guide.
1.2.07.01	All new applicable applications for development comply with the National Construction Code.	100% compliance with National Construction Code.	100%	Continually reviewing for changes and updating checklists and approval conditions.
1.2.08.01	Support youth activities within the Shire.	Partner with other agencies to deliver annual youth week activities.	100%	Council is supportive of youth week activities and additional events held through the School Holiday Programs such as NRL, Basketball, Soccer and Skate Board Clinics, along with other activities and open days at the Narromine Sports and Fitness Centre.

A COMMUNITY THAT CAN ACCESS A RANGE OF FORMAL AND INFORMAL EDUCATION, INFORMATION AND OTHER SERVICES AND OPPORTUNITIES TO ENHANCE THEIR LIVES - SP No. 15

Action Code	Action	Performance Measure	Action Progress	Comments
1.3.01.01	Advocate where possible for the increased provision of educational opportunities for our youth within the shire.	Meet quarterly with State and Federal Local Members ensuring the provision of educational opportunities for youth in our Shire a key agenda item.	100%	Quarterly meetings with State and Federal Members held with education as a standard agenda item.
1.3.03.01	Lobby the government to continue to fund child care services in Narromine Shire.	Affordable provision of child care services within the Shire.	100%	Council is supportive of pre-school and child care centres in the Shire. Advocacy is undertaken as required.

Action Code	Action	Performance Measure	Action Progress	Comments
1.3.05.01	Continue to lobby Federal and State Local Members and relevant Ministers for service delivery and presence of TAFE within our Shire.	Meet quarterly with State and Federal Local Members ensuring the delivery of TAFE services within the Shire.	100%	Quarterly meetings held with State and Federal Members with the delivery of TAFE services a standard agenda item.
1.3.06.01	Assist in providing industry specific reports to vocational sector.	Make representations to vocational sector.	100%	Representations provided as requested.
1.3.07.01	Provision of E resources, IT training workshops and advisory services to Libraries.	IT training workshops held.	100%	Council continues to provide ongoing support to its libraries.
		Free Wi-Fi and microfiche printer facility available for researching.		
		Public computers provided.		

ACCESSIBLE FACILITIES AND SERVICES ARE AVAILABLE FOR PEOPLE WITH LIMITED MOBILITY.

Action Code	Action	Performance Measure	Action Progress	Comments
1.4.01.01	Implement actions identified in Council's Disability Action Improvement Plan (DIAP).	100% DIAP targets met.	100%	Work has been identified and will be scheduled once funds become available
1.4.01.02	Implement actions identified in Council's Disability Action Improvement Plan (DIAP) in relation to community services.	100% DIAP targets met.	100%	Ongoing actions within this plan. Considered as budget allows and with new Development Application's.
1.4.02.02	Undertake accessibility audit on all community / Council facilities.	Review facilities annually by 31 March to determine compliance issues.	100%	Buildings have been inspected and as funds become available work will be scheduled.
1.4.03.01	Work with Government agencies to lobby for community transport access within the Shire and to Dubbo and on a regular basis.	Access to community transport locally and to Dubbo is maintained.	100%	Representations provided as requested.



GROWING OUR ECONOMY

Our Goal:

We have a diverse economy with thriving businesses that offer a range of employment opportunities supported by skill development options.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Planning & Development	\$89,960	89,386	91,674	82,891	85,446
Economic Development	\$410,549	574,408	548,513	545,681	494,859

TO SUSTAIN AND GROW OUR LOCAL POPULATION - SP No. 3

Action Code	Action	Performance Measure	Action Progress	Comments
2.1.02.02	Continue association with 'Love the Life we Live' website and marketing campaign through the Economic Development network.	Monitor hits to Narromine component of 'Love the Life we Live' website and referrals.	100%	Continue to work with surrounding Shires to deliver cross network promotions. Note that Love the Life is no longer supported across the region.
2.1.03.01	Develop and implement a Shire wide Marketing Strategy.	Implement the actions from the Strategy.	100%	Continue with publications such as the visitors guide, shop local campaign and website upgrades.
2.1.03.02	Continue participation with Greater Western Plains Promotions Group.	Number of campaigns undertaken annually.	100%	Continue to meet with Group with regard to tourism initiatives. Support for Visitor magazine. New Magazine published.
2.1.04.02	Seek grant funding and determine loan funding requirements for the flood levee construction project.	Obtain grant funding by 30 June 2019.	100%	Applied for grant funding for the feasibility study of the Narromine Levee. Successful in obtaining funding. Currently in tender process for the feasibility study.
2.1.04.03	Finalise funding proposal, project plan and tender documents developed.	Finalise tender by 30 June 2020.	0%	Construction to start after funding obtained and successful completion of feasibility study.
2.1.04.04	Construct flood levee.	Commence construction by 30 December 2020.	0%	Construction to start after funding obtained and successful completion of feasibility study.
2.1.06.02	Assist community with applications for grant funding by providing statistical data.	Update available information and promote as per communications strategy.	100%	Updated information available on website. Specific grants information sent to community groups. E.g. Clubgrants.

THE ONGOING DEVELOPMENT DIVERSIFICATION AND SUSTAINABILITY OF THE LOCAL BUSINESS AND INDUSTRY BASE - SP No. 4

Action Code	Action	Performance Measure	Action Progress	Comments
2.2.01.01	Hold a biennial industry event specifically targeting agriculture value add opportunities.	Industry event held.	75%	Event to be held in 2022. Likely during the Grow Narromine seminar series.
2.2.03.01	Implement strategies contained in Aerodrome Strategic Master Plan.	Targets are met	100%	Strategic plan actions are implemented as funds become available.
2.2.03.03	Continue with the hangar light industrial precinct development for aviation related businesses in accordance with the Aerodrome Strategic and Master Plan.	First stage available for sale by 30 June 2020.	100%	Subdivision is complete, and lots have been registered for sale.
2.2.04.01	Work with State Government agencies to appropriately identify high value land resources, where Government priorities are identified.	Provide input to new State Legislation within advertised time frames for consultation.	100%	Prioritised within the Agricultural Lands Strategy and Employment Lands Strategy. Both strategies supported.
2.2.05.01	Provide improved information services to highlight tourism events and points of interest in the Shire.	Increased online engagement by 10%.	100%	Visitor services website updated. Guide updated. Online engagement continues to improve.
2.2.05.02	In conjunction with other OROC councils undertake joint regional promotions such as through the 'Love the Life we Live' brand.	Annual promotion.	100%	Love the Life branding is no longer in existence. Continue to work with regional opportunities.
2.2.06.01	Develop action plan for expenditure of water and sewer head works charges and Section 94A levies.	Minimum 10% funds expended each financial year in accordance with growth area priorities.	100%	Developer Servicing Plan has been completed.
2.2.07.01	Work with existing tourist operators and community groups to promote Narromine Shire.	Undertake annual promotions.	100%	Work with existing tourist operators and community groups to promote Narromine Shire.
2.2.08.01	Encourage businesses to work with Council to support a business culture within our shire.	One business forum per year held by Council.	100%	Ongoing action for Economic Development team. Work closely with potential new business.

TO ENCOURAGE EMPLOYMENT AND SKILLS DEVELOPMENT TO ADDRESS INDUSTRY NEEDS AND GROW THE REGION'S KNOWLEDGE BASE - SP No.6

Action Code	Action	Performance Measure	Action Progress	Comments
2.3.01.01	Advocate for the maintenance or increase of educational opportunities and training programs within the Shire.	Meet quarterly with State and Federal Local Members ensuring the provision of educational opportunities and training opportunities in our Shire a key agenda item.	100%	Quarterly meetings with State and Federal Members with educational opportunities and training programs as a key agenda item. Meetings held with CSU, RDA, Industry, TAFE and School Principals in regards to Vocational Training Opportunities.
2.3.03.01	Upgrade truck wash facilities in Narromine and Trangie.	Upgrade of Trangie Truck Wash completed by 30 June 2020.	45%	Stakeholder engagement is complete. Initial concept for proposal has commenced.





PROTECTING & ENHANCING OUR ENVIRONMENT

Our Goal:

We value our natural and built environment, our resources for the enjoyment of the community and visitors to our Shire.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Public Order & Safety	\$299,509	274,674	251,378	255,681	262,206
Environment & Health	\$358,318	385,445	398,362	373,417	382,789

MANAGE OUR NATURAL ENVIRONMENTS FOR CURRENT AND FUTURE GENERATIONS - SP No. 22

Action Code	Action	Performance Measure	Action Progress	Comments
3.1.01.03	Construct Narromine wetlands redevelopment.	Construction completed by 30 June 2020.	55%	Works have been delayed due to wet weather conditions.
3.1.02.01	Maintain involvement with the Macquarie and LLS Weeds Group.	Representation and 90% attendance at Macquarie Regional Weeds Advisory Group meetings.	100%	Council continues to be a member of the Macquarie Valley Weeds Committee. Council receives funding through the NSW Weeds Action Plan Program which provides for identification of areas of concern and provision of advice to landholders.
3.1.02.02	Continue the annual fingerling release into the Macquarie River and into Goan Waterhole in conjunction with Macquarie Cotton Growers.	Funding application lodged each year and fingerlings released into River and Goan Waterhole - January annually.	50%	Council's application for the annual fingerling release was approved, however the release was unable to proceed due to unavailability of stock from the hatcheries.
3.1.03.01	Install solar panels on suitable Council buildings.	Installation of solar panels by 30 June 2019.	100%	Panels have been installed on the Customer Service and Payments Centre building. Investigations into funding for other buildings continues.
3.1.04.01	Encourage owners of heritage items to contact Council regarding funding available for maintenance of their buildings and sites from State and Local Government.	Quarterly articles in Council's newsletter.	100%	This action is ongoing. Considered with Development Applications.
3.1.04.02	Contact owners of sites where building is not maintained and negotiate action plan of maintenance.	Annual review undertaken and action plan complete.	100%	Continue to seek improvement. Ongoing discussions with business owners to seek improvement.
3.1.04.03	Manage heritage-related enquiries at Council.	Record number of enquiries taken and advice given.	100%	Managed as per existing State and Local policies and laws. Enquiries are recorded.

Attachment No. 1

Action Code	Action	Performance Measure	Action Progress	Comments
3.1.05.01	Undertake commitments within the WAP1520 Weeds Action Plan.	Ensure that 90% of private property inspections are undertaken in accordance with commitments within WAP1520.	100%	Council continues to undertake its commitments in the Weeds Action Plan. Council's Biosecurity Officers actively target noxious weeds and advise landholders of their responsibilities to reduce the impact of weeds.
3.1.06.01	Ensure compliance with relevant building codes and regulations.	Development applications and construction certificates are accompanied by relevant Basix certificates or Part J relevant reports where required.	100%	All Construction Certificates are inspected and Basix Compliance Certificates are requested by developers prior to issue of Occupation Certificates.
3.1.07.05	Continue to be a member council of Net Waste, attending regional forums to address waste management issues at a regional level.	90% attendance at NetWaste meetings.	100%	Attended regular meetings when required

WE ARE A SUSTAINABLE, ENVIRONMENTAL COMMUNITY WITH A GREAT APPRECIATION OF OUR NATURAL ASSETS - SP No. 22

Action Code	Action	Performance Measure	Action Progress	Comments
3.2.01.01	Support natural resource initiative of Local Land Services (LLS).	80% attendance Local Government Reference Group meetings.	100%	Council staff represent both Council and the community at regional group meetings.
3.2.01.02	Engage with schools and local community groups to utilise the Narromine Wetlands as a learning resource.	Four school groups per year utilise the Narromine wetlands as a learning resource.	100%	Work with the schools and local youth on a number of environmental initiatives. Eg wetlands, fish release.
3.2.01.03	Continue to conduct community education campaigns through Net Waste in accordance with the Waste Education Plan promoting the benefits of recycling and educating the community regarding which items can be recycled.	Carried out by Envirocon annually at each school. At least one community education program conducted annually.	100%	Council contributes to the NetWaste Education Strategy delivered by NetWaste. Information is also published on our website.
3.2.01.04	Continue involvement in the Waste Education Plan.	Education by Envirocon at schools in accordance with the Waste Education Plan.	100%	Council continues to publish educational material on its website.

Attachment No. 1

Action Code	Action	Performance Measure	Action Progress	Comments
3.2.01.05	Promote environmental awareness.	Quarterly newsletter article.	100%	Council is working with local groups to encourage environmental awareness.
3.2.02.01	Conduct public education campaigns aimed at reducing littering, stray dogs/cats, and promoting the desexing of domestic animals, dog and cat registration, and micro-chipping.	Annual promotion in newsletter.	100%	Council advises the community of their responsibilities and changes to the Act on Council's Facebook page and website. The lack of a local vet has made desexing of domestic dogs and cats more onerous.
3.2.02.02	Investigate concerns or complaints in relation to overgrown allotments and buildings in a state of disrepair.	90% of complaints to have investigations commenced within 2 working days.	100%	Council staff act on complaints, investigate and carry out inspections in accordance with Council's policy.
3.2.03.01	Identify local environmental groups within the Narromine Shire	Contact local environmental groups annually by June 30.	100%	Council's Landcare Coordinator is working with environmental groups to enhance protection of natural areas and replanting of trees.
3.2.03.03	Develop a working relationship with identified local environmental groups.	Arrange to meet six monthly.	100%	Council's Landcare Coordinator continues to provide support to groups, networks, and landholders to participate in natural resource management activities.
3.2.03.04	Identify any funding sources that can assist both the local environmental groups and/or Council.	Promote relevant grant funding sources throughout the year.	100%	Council's Landcare Coordinator continues to develop partnerships to secure resourcing through project grants and other sources.
3.2.04.02	Promote and encourage environmental sustainable practices to local business.	Annual promotional material to local businesses.	100%	Council promotes business sustainability practices. Information is published on Council's website.
3.2.05.01	Promote initiatives using Smart WaterMark.	Promotion materials sent out with rates notice.	100%	Membership has been secured via Orana Water Utilities Alliance membership and water conservation information has to be linked to Facebook and Councils Website in preference to billing inserts.
		Participate in summer time television campaign through Smart WaterMark annually.		

Action Code	Action	Performance Measure	Action Progress	Comments
3.2.05.02	Maintain membership of Smart WaterMark through the LMWUA.	Renew membership annually.	100%	Membership of Smart Watermark is now a function of Council's ongoing membership of the Orana Water Utilities Alliance.
3.2.05.03	Promote benefits of recycling using NetWaste resources.	Include statistics for recycling in Council's newsletter.	100%	Council updates its website as required with recycling targets and new ideas.
3.2.05.04	Promote the benefits of recycling and water conservation.	Publish recycling statistics at least monthly.	100%	Research in water consumption, new smart water meters installation and recycling is ongoing. In addition, Council retains collecting stations at its Waste Management Facilities as well as recycle bins for residents.

A COMMUNITY THAT VALUES THE EFFICIENT USE OF UTILITIES, NATURAL RESOURCES AND ENERGY - SP. No. 33

Action Code	Action	Performance Measure	Action Progress	Comments
3.3.02.01	Ensure all development approvals consider existing utilities infrastructure in their determination.	100% of approvals have had adequacy of existing utilities determined.	100%	Ongoing consideration. Continue to be part of the assessment process.
3.3.02.02	Utilities performance audited annually through Triple Bottom Line (TBL) reporting.	Report submitted by 15 September.	100%	Annual compliance data is now reported via the Bureau of Meteorology website and compliance is not audited.
		Achieve 100% compliance with TBL reporting.		
3.3.03.01	Advocate for reliable and affordable access to internet and communications technology.	Continue to lobby for the increase in the coverage area for mobile technology throughout the Shire.	100%	Council actively working with telecommunication companies to obtain funding for increased mobile coverage.

ENSURE A RANGE OF HOUSING OPTIONS FOR THE COMMUNITY – SP No.20

Action Code	Action	Performance Measure	Action Progress	Comments
3.4.01.01	Work with relevant parties to identify aged care accommodation needs.	Attendance at relevant meetings in an advisory role.	100%	Continue to work with Timbrebongie House and other existing opportunities. Timbrebongie House development underway.
3.4.02.01	Monitor take-up of all land use zones vacant land. Identify short falls.	Review supply of vacant land six monthly.	100%	Continue to monitor. Focus on Land Environmental Plan (LEP) Review and general amendment.
3.4.04.01	Liaise with local real estate agents to ascertain changes in rental demand.	Discuss changes to local demand and supply with local real estate agents.	100%	Continue to discuss with real estate agents and the community generally.



OUR COMMUNITY IS WELL CONNECTED THROUGH OUR CYCLEWAYS, FOOTPATHS AND PUBLIC TRANSPORT SYSTEMS - SP No. 9

Action Code	Action	Performance Measure	Action Progress	Comments
3.5.01.01	Liaise with transport providers to ensure that full suite of transport options are available.	Discuss with providers and at local interagency forums.	100%	Attendance at interagency meetings as required, which advocate for continued and increased transport options for residents of the Shire.
3.5.02.01	Provide support as required to the Dubbo Regional Council for the expansion of services at the Dubbo Regional Airport.	100% commitment to support Dubbo Regional Council.	100%	Council continues to provide ongoing support to Dubbo Regional Council for the expansion of services at the Dubbo Regional Airport.
3.5.03.01	Liaise with rail service providers to ensure rail service is maintained.	Discuss potential expansion and service contraction with local providers and stakeholders.	100%	Work being undertaken on commercial opportunities with rail operators, not passenger rail providers. Country rail buses continue to have a daily service from Narromine and Trangie.
3.5.05.02	Maintain the Narromine Aerodrome facility to meet reasonable user expectations and CASA requirements within the allocated budget.	Complete Obstacle Limitation Surface (OLS) annually by 30 November.	100%	Inspections and maintenance carried out as per requirements.
3.5.05.03	Undertake inspections on operational areas.	Minimum 52 inspections per year.	100%	Inspections and maintenance carried out as per requirements.
3.5.05.04	Maintenance of glider grassed runways.	Slashing undertaken minimum 26 times per year.	100%	Inspections and maintenance carried out as per requirements.
3.5.06.01	Ensure priority measures implemented from the PAMP.	Annual inspections of footpaths and cycleways prior to finalising works program.	100%	Annual works program identified by inspections.
		Annual works program identified by inspections and PAMP priorities, and adopted annually.		

OUR ROAD NETWORK IS SAFE, WELL MAINTAINED AND APPROPRIATELY FUNDED - SP No. 10

Action Code	Action	Performance Measure	Action Progress	Comments
3.6.01.01.1	Review and implement Council's ten year roads Capital Works Program.	Ten Year Capital Works Program updated annually and adopted by 30 June.	100%	Asset Management Plans including ten-year Roads Capital Works Program were adopted by Council at its meeting held 22 June 2022
3.6.01.01.2	Review and implement Council's ten year roads Capital Works Program.	Works program completed within +/-5%	100%	Works programmed as per Capital and operational Plans within approved budget. Storm/flood damage and availability of contractors affected delivery of some road projects.
3.6.01.02	Continue to maintain roadside slashing when grass impedes visibility.	Undertake slashing program annually.	100%	Work is progressing as funding becomes available.
3.6.01.03	Apply for hazard reduction funding through Rural Fire Fighting Fund.	Apply for funding prior to 31 March annually.	100%	Funding applied for by 31 March 2022.
3.6.02.01	Convene Local Traffic Committee meetings.	Convene 6 meetings per year of the Local Traffic Committee.	100%	Local Traffic Committee meetings are held quarterly.
3.6.03.01	Meet with State and Federal Members and the Roads Minister on rural road funding issues.	Quarterly meeting with State and Federal Members, and annually with Roads Minister.	100%	Quarterly meetings held with State and Federal Members.





PROACTIVE LEADERSHIP

Our Goal:

We are an open and accountable local government that involves our community in the decision-making process, effectively manages our public resources through sound financial management and well informed strategic planning for our Shire's future.

Financial Snapshot	2017/18	2018/19	2019/20	2020/21	2021/22
Organisational Services	\$-9,919,855	-9,356,596	-9,715,000	-9,659,581	-9,461,070
Infrastructure	\$6,228,951	6,415,715	6,299,644	6,098,008	6,250,458
Loans/Financing	\$387,844	404,135	421,000	976,992	106,864

PROVISION OF AN ACCOUNTABLE AND TRANSPARENT LEADERSHIP – SP Nos. 30, 31, 32

Action Code	Action	Performance Measure	Action Progress	Comments
4.1.01.01	Continue to gather feedback regarding community engagement strategies	Annual review of community engagement strategy to Council by 30 November each year.	100%	Community Engagement Strategy endorsed by Council in December 2021.
4.1.01.02	Promote the positive aspects of Narromine Shire Council. Provide important information to the community.	Provide updates to the community on Council activities through all means available within the communications strategy.	100%	Extensive communications in the form of media releases and social media campaigns.
4.1.01.03	Prepare council columns and media releases for local media.	Weekly column provided to print media.	100%	Weekly council columns and press releases undertaken.
		A minimum of 12 media releases per annum.		
4.1.01.04	Information available on Council's website.	Website updated as required.	100%	Continue to update information.
4.1.02.01	Councillors maintain strategic community focus.	Positive media around Council's strategic approach.	100%	Councillors work to satisfy the targets and initiatives in the Community Strategic Plan.
4.1.03.02	Provide an opportunity for the public to address Council on relevant issues through the Public Forum Policy at Council Meetings.	Advise the public of the availability of the public forum in the column and newsletter at least quarterly.	100%	Council provides the opportunity for the community to address Council at its Public Forum held prior to Ordinary Council meetings. Information available on Council's website.
4.1.03.03	Continue to facilitate S355 Advisory Committees.	Annual review of Section 355 Committee Charters and annual appointment of delegates (September).	100%	Section 355 Committee Charters reviewed 8 December 2021. Delegates and representatives appointed.
4.1.04.01	Respond to requests for access to public information as per legislative requirements.	100% compliance with GIPA Act 2009.	100%	Government Information (Public Access) Act Applications processed in accordance with legislative requirements. Council's Information Guide reviewed by NSW Information Commissioner and published on Council's website.
		Annual review of Council's Information Guide.		

Action Code	Action	Performance Measure	Action Progress	Comments
4.1.05.01	Present a positive image of Council to the community.	Provide weekly communications via various means per the communication strategy.	100%	Media releases on Council's projects openly linked to the priorities in the Community Strategic Plan.

EFFECTIVE COUNCIL ORGANISATIONAL CAPABILITY AND CAPACITY - SP No. 30

Action Code	Action	Performance Measure	Action Progress	Comments
4.2.01.01	Encourage and reward innovative practices within Council's workforce.	One innovation introduced per directorate each year.	100%	Monthly staff awards presented for meeting Council's corporate values and behaviours including creativity and innovation.
4.2.01.02	Foster a culture of continuous improvement.	Cultural change program progressively implemented across the organisation. Organisational values and behaviours developed and implemented.	100%	Cultural change program ongoing, incorporating employee awards that are based on recognising employees that espouse Council's values and behaviours.
4.2.02.01	Provide policies, programs and initiatives that support employee work/life balance.	Create, update and implement policies for a flexible workplace on an ongoing basis.	100%	Flexitime policy presented to Consultative Committee April 2022.
4.2.02.02	Provide access to innovative leadership training programs.	Research and identify appropriate leadership training for Managers annually.	100%	Leadership/Supervisor training quote from LGNSW received, approval to be requested through Executive Leadership Team for delivery.
4.2.02.03	Promote and maintain coaching and mentoring programs across the organisation to support leadership growth.	Programs used to assist staff with leadership growth.	100%	Leadership/supervisor training quote received from LGNSW approval to be sought for completion.
4.2.02.05	Implementation of Councillor Training and Professional Development Program.	95% attendance by Councillors at scheduled training events.	100%	All Councillors completed Cyber Security Training. They were also provided access to the various 'Hit the Ground Running' Webinars hosted by Office of Local Government.

Attachment No. 1

Action Code	Action	Performance Measure	Action Progress	Comments
4.2.03.01	Integrated Planning and Reporting documents reflect best practice.	Positive feedback from Office of Local Government.	100%	Integrated Planning and Reporting Documents for 2022-23 were developed and was presented at a Council's meeting in April. The Documents were placed on Public Exhibition for a minimum period of 28 days as required and approved and adopted by Council in June 2022.
4.2.04.02	Customer services standards.	Annual satisfaction survey.	75%	Council is reviewing its method of gathering community feedback with an analysis to be provided to Council prior to the end of the Calendar Year.
4.2.04.03	Customer Requests responded to within time frames agreed in Customer Service Policy.	100% compliance with Customer Service Policy.	100%	Monitor and review customer requests on an ongoing basis to ensure responses are provided in accordance with the requirements of Council's Customer Services Policy.
4.2.05.01	Promote future workforce development with options such as traineeships, apprenticeships and cadetships within each department.	Increase the number of apprenticeships over the next 4 years.	100%	Due to the current employment market there is very little interest in traineeships and Skillset have not been able to provide any suitable applicants.
4.2.05.02	Develop and implement initiatives to support / promote workforce diversity.	Ensure the Disability Inclusion Action Plan is considered in all workforce activity.	100%	Workforce Management Strategy was endorsed by Council in June 2022.
4.2.05.04	Update HR policies and procedures to ensure they are competitive in the market to support the recruitment and retention of a quality workforce.	Policies updated every four years.	100%	Policies reviewed for October Consultative Committee meeting.
4.2.06.01	Councillors to act positively at all times in the public eye.	No negative feedback received.	100%	No instances of negative impact reported.
4.2.07.01	Continue to implement and improve the employee performance assessment system.	All Departments' performance assessments completed by 1 September annually.	100%	Assessments are reviewed as new employees commence - this will be a continual process until all are updated.

Action Code	Action	Performance Measure	Action Progress	Comments
4.2.07.02	Review and implement the Work Health Safety Management System.	WHS Management System in place and functioning by December 2018 and on an ongoing basis.	100%	All audits and review of policies completed as required.
4.2.07.03	Promote and support continuous improvement activities across council.	Review and document one area of Council operations each year per directorate.	100%	Council promotes continuous improvement through employee recognition.
4.2.07.05	Establish an Internal Audit and Risk Management Committee in accordance with the OLG's proposed new legislation and based on a resource sharing model.	Committee to meet six monthly and provide report to Council.	100%	Internal Audit Committee established and meeting regularly. Awaiting finalisation of the Risk Management and Internal Audit Guidelines from Office of Local Government to review existing Charter and meet new legislative requirements.
4.2.07.06	Maintain a database of legislative compliance obligations.	Distributed monthly to MANEX for 100% compliance with statutory obligations.	100%	Legislative checklist provided monthly to Executive Leadership team for review and action as required. Legislative Compliance Policy in place, together with Legislative Compliance Register.
4.2.08.01	Prepare Agenda, Business Papers and Minutes of Council Meetings.	Agenda and Business Papers to be distributed to Councillors 5 days prior to meeting.	100%	Agenda, Business Papers and Minutes of Ordinary and Extraordinary Meetings prepared in accordance with Council's adopted Code of Meeting Practice. Code of Meeting Practice was reviewed and endorsed by Council for public exhibition at its Ordinary Meeting held 22 June 2022.
		Minutes to be distributed to Councillors 7 days after meeting.		
4.2.08.04	Manage Council's Records System.	No breaches of State Records Act.	100%	Recordkeeping Policy reviewed by Executive Leadership Team. Recordkeeping Policy for Councillors reviewed and endorsed 9 February 2022. Recordkeeping manual reviewed, and refresher training provided to staff in early 2022. Migration of records from Bluepoint to CM9 undertaken.

A FINANCIALLY SOUND COUNCIL THAT IS RESPONSIBLE AND SUSTAINABLE - SP No. 30

Action Code	Action	Performance Measure	Action Progress	Comments
4.3.01.01	Implementation of the Delivery Program and Operational Plan including Budget and Asset Management Plan on an annual basis.	Plans and Budget documentation endorsed by Council by 30 June each year.	100%	Delivery program and Operational Plan for 2021-22 have been implemented and services are delivered meeting the requirements of these plans.
4.3.01.02	Continue to prepare financially sustainable budgets for consideration by Council.	Council prepares annual balanced budget for adoption by Council.	100%	The 2022-23 budget was adopted by Council 22 June 2022.
4.3.01.03	Continue to develop revenue strategies that are equitable and contribute to a financially sustainable future.	Sustainable Statement of Revenue Policy endorsed by Council by 30 June each year.	100%	Revenue strategies are reviewed and updated regularly to maximise Council's income to ensure financial sustainability in the long term.
4.3.01.04	Levy and collect rates and charges in accordance with statutory requirements and Council policies.	No known breaches of policy.	100%	Rates and charges levies and supplementary levies completed for the year in accordance with statutory requirements, policies and operational plan.
4.3.01.05	Provide monthly cash balances and detailed quarterly financial reports to Council.	Reports prepared and accepted by Councillors and management.	100%	Reports are prepared and presented to Council monthly as required.
4.3.01.06	Prepare Council's Annual Financial Accounts in accordance with relevant Acts and Regulations.	Unmodified audit report issued by 31 October each year.	100%	Final audited statements for 2020-21 were completed and lodged with Office of Local Government before 31 October 2021 as required.
4.3.01.07	Ensure Council has adequate cash flow to meet their needs.	Maintain level of outstanding rates and charges at below 10% at year end.	100%	Cash flow is monitored daily to ensure sufficient cash is available to meet Council's needs. Budget is controlled and monitored on an ongoing basis to ensure expenditure is in line with approved budget.

Attachment No. 1

Action Code	Action	Performance Measure	Action Progress	Comments
4.3.01.08	Ensure Council's ongoing financial viability.	Maintain a debt service ratio below 10%.	100%	Expenditure is monitored on an ongoing basis to ensure expenses are within budget. The 2022-23 budget was adopted by Council 22 June 2022.
4.3.01.09	Ensure accounting data is recorded accurately and returns are filed in accordance with legislative requirements.	Positive audit findings.	100%	Ensure accounting data is recorded properly and accurately on an ongoing basis to meet accounting standards and audit requirements.
		Reduction in issues raised in management letter of medium consequence or higher.		
4.3.02.01	Ensure Council's Operational Plan is well publicised with ample opportunity for community input.	Operational Plan on public exhibition for a period of 28 days.	100%	Operational Plan for 2022-23 was adopted by Council 22 June 2022.
		Comment invited on a variety of media platforms.		
4.3.03.01	Maximise opportunities for utilising grants to supplement and support identified Council priorities and projects.	At least two successful grants received each year for projects within Council priority areas.	100%	Continue to receive grant funding including Resources for Regions and Local Roads Improvement Fund.
4.3.03.02	Identify projects suitable for grant applications.	At least five identified projects per year in the operational plan, subject to grant funds.	100%	Undertaken as required. Projects funded include Cale Oval Clubhouse and Grandstand, Dundas Park upgrade, Fixing Local Roads, School Holiday Programs and Tomingley Treatment Plant.
4.3.04.03	Review Asset Management Plans annually.	Asset Management Plans updated annually by 30 June.	100%	Asset Management Plans reviewed and adopted by Council at its Ordinary Meeting held 22 June 2022.
4.3.04.04	Update Long Term Financial Plans annually.	100% Long Term Financial Plans updated and adopted by 30 June annually.	100%	Long Term Financial Plans reviewed and adopted by Council at its Ordinary Meeting held 22 June 2022.
4.3.04.05	Undertake monthly inspections of Regional Roads.	12 inspections of each Regional Road per year.	100%	Inspections undertaken per inspection program.

Attachment No. 1

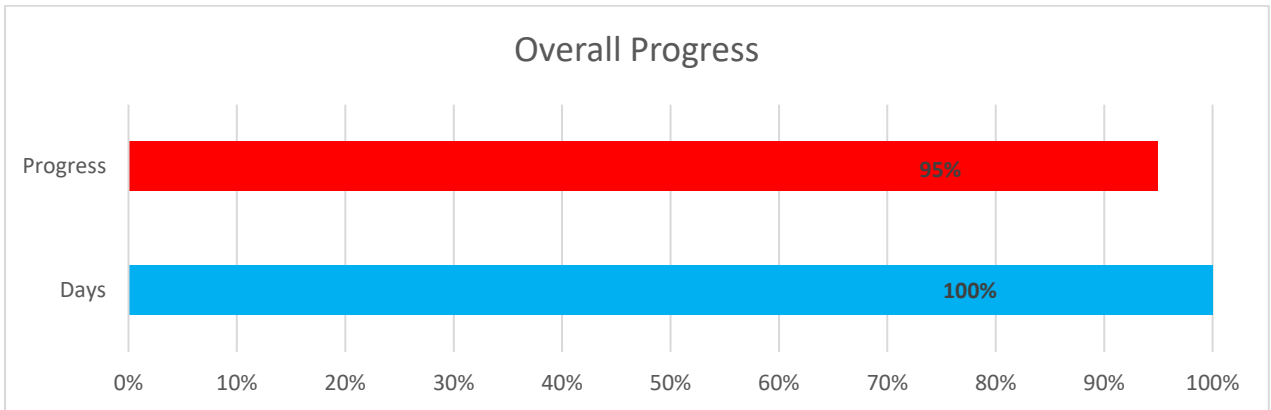
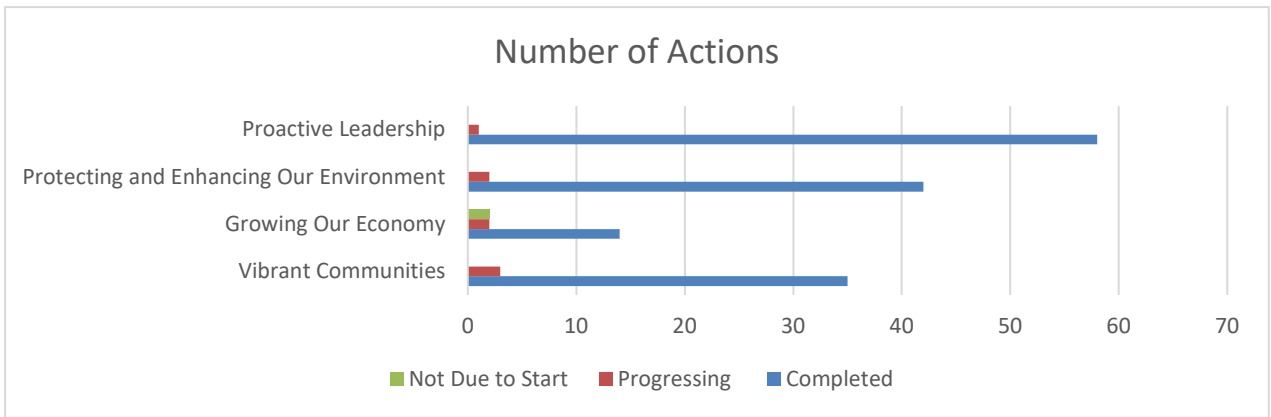
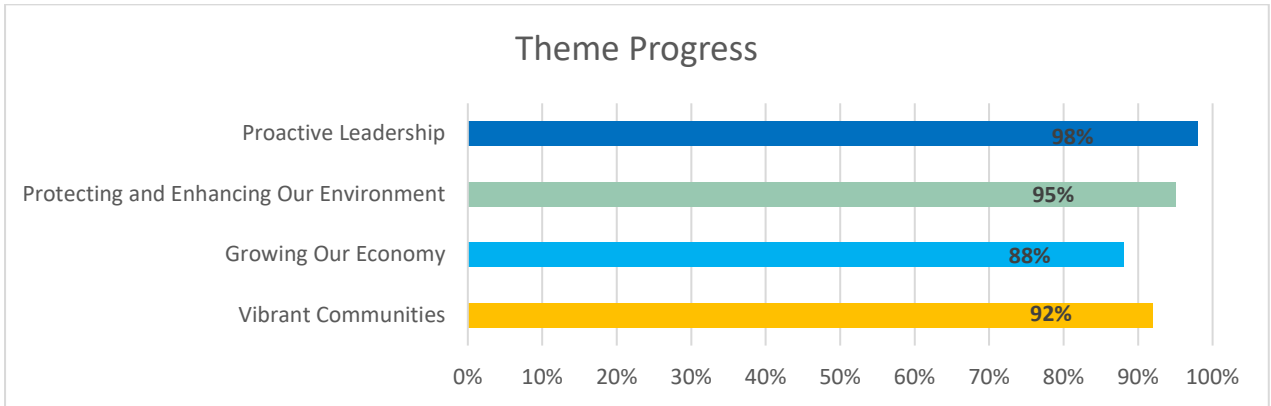
Action Code	Action	Performance Measure	Action Progress	Comments
4.3.04.06	Undertake annual inspections of Local Roads.	100% Local Roads inspected minimum of once per year.	100%	All monthly inspections of local roads have been finalised and undertaken as required.
4.3.04.07	Develop and implement plant and fleet strategy.	Strategy developed by 30 June 2018 and implemented thereafter.	100%	Ten year plant program has been developed and is being implemented.
4.3.05.01	Maintain sustainability ratios as per fit for the future improvement proposal.	Sustainability ratios calculated and reported to Council six monthly.	100%	Sustainability ratios are reported and included in the annual financial accounts to provide information on the financial sustainability of Council. The ratios for the 2020-21 financial year have been published.

SOUND PARTNERSHIPS ARE ENCOURAGED AND FOSTERED - SP No. 32

Action Code	Action	Performance Measure	Action Progress	Comments
4.4.01.01	Active membership and representation on government, regional and other bodies.	Maintain membership of relevant government, regional and area bodies.	100%	Member of Country Mayors Association. Relevant issues addressed.
4.4.01.02	Prepare submissions as required.	One submission prepared per year.	100%	Provide input as plans updated. Recent input into Regional Economic Development Strategy.
4.4.01.03	Continue to participate in shared opportunities through OROC.	Utilise internal audit and procurement shared services.	100%	Council utilises Regional procurement to procure goods and services. Active participation in HR and payroll user groups and forums.
		Utilise panel tenders for fuels, reseals and bitumen emulsion.		
		Participate in user groups for finance, HR, payroll, risk management and WHS.		
4.4.02.01	Represent the community's interests and lobbying topics of significant impact to the Shire.	One submission per quarter.	100%	Submissions prepared to the Regional Infrastructure coordination unit, Local and Federal Members.

Action Code	Action	Performance Measure	Action Progress	Comments
4.4.02.02	Prepare submissions and lobby for community interests as required, e.g. funding for rural roads, infrastructure and services.	One submission per quarter.	100%	Submissions prepared as required.
4.4.02.03	Advocate to other tiers of government for a better allocation of funding to support the delivery of services for which other levels of government have primary responsibility.	Meet with State and Regional Local Members, six monthly.	100%	Quarterly meetings held with State and Federal Members.
4.4.03.01	Nurture relationship with key external organisations and individuals.	90% attendance at OROC and GMAC meetings.	100%	100% attendance at Alliance of Western Councils and General Manager Advisory Committee meetings.
4.4.03.02	Maintain partnerships with like-minded councils and other organisations to create stronger and more effective lobby groups.	Maintain active membership and representation on LMWUA, Local Government Procurement, Water Directorate, NetWaste, IPWEA.	100%	Active Memberships maintained.
4.4.04.01	Build stronger relationships with State and Federal members, NSW Police, Interagency Group, Regional Development Australia.	Meet quarterly with State and Federal Members, NSW Police and Regional Development Australia.	100%	Quarterly meetings with State and Federal Members held, NSW Police and Regional Development Australia. Council representatives attend monthly interagency meetings.
4.4.04.03	Work with community groups and services to deliver actions in the Social Plan.	Implement actions in Social Plan.	100%	Social plan completed in 2019. Working to deliver outcomes through Economic Development Group Committees.
4.4.05.01	Work collaboratively with community groups through greater representation at the Interagency Group.	Increase the representation of community groups within the Interagency Group by 30 June 2018.	100%	Continue to work with all community groups to improve socio and economic outcomes and achieve community strategic plan goals.
4.4.05.02	Work collaboratively with the community through greater representation at the Trangie Action Group.	90% attendance by Councillor Representative.	100%	Good communication with Trangie Action Group Executive.

Overall Progress





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